

SECTION ONE: Eligibility

1	Are you applying for a project that will benefit the people of Tairāwhiti?
	<input type="checkbox"/> YES <input type="checkbox"/> NO – please do not go any further as your application will be made ineligible
2	Have you spoken with a staff member of the Trust about this application?
	<input type="checkbox"/> YES – who have you spoken to? <input type="checkbox"/> NO – please email funding@trusttairawhiti.nz and ask to talk to someone
While completing your application continue on a separate piece of paper noting the Section Number and Question if necessary and attach that document to this application.	

SECTION TWO: Organisation details

These details will be saved in our system under your username/email address and every time you generate an application this section will be prepopulated.

Please ensure that you update details if they change ie bank details or contact phone numbers.

1	Is your organisation a legal entity?	
	<div><input type="checkbox"/> NO – continue to next question</div> <div><input type="checkbox"/> YES – answer below</div> <div>Are you or your organisation:</div> <div><div><input type="checkbox"/> An Incorporated Society or Charitable Trust</div><div>Provide registration number</div><div></div></div> <div><div><input type="checkbox"/> A Company</div><div>Provide company registration number</div><div></div></div> <div><div><input type="checkbox"/> A Registered Charity</div><div>Provide Charities Services CC Number</div><div></div></div> <div><input type="checkbox"/> Other</div> <div>If other, please explain:</div>	
2	Organisation name:	
3	Street Address: Street Suburb Town Postal Code	Postal Address:
4	Name of contact Person (for this application): Role:	
5	Please describe your organisation and the work/programmes/activities you do	
6	Is your organisation GST registered?	
	GST Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Not GST registered <input type="checkbox"/>	
7	What is your organisation bank account details?	
	Bank Account Name: Bank Account Branch: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Bank Account Number:	

8	Organisation documents required (please upload)
<ul style="list-style-type: none">• Pre-coded bank deposit slip or a recent bank statement or verified bank document. Applicant name needs to be the same as the bank account name and can be uploaded in pdf, png, jpg, jpeg, formats• Annual Financial Statement including notes; and review/audit report if applicable. (<i>If you have been operating for less than 12 months you must attach an Income and Expenditure Statement for the period and a copy of your inaugural minutes.</i>)• More information may be required if requesting over \$10,000	

SECTION THREE: Project/Programme Details and questions

This section is specific to the project/programme that your organisation is applying for.

1	What fund are you applying to?
	<div><input type="checkbox"/> Up to \$10,000</div> <div><input type="checkbox"/> Over \$10,000</div> <div><input type="checkbox"/> Up to \$30,000 IRF (investigation, research, feasibility)</div>
2	Project/programme documents required (please upload)
	<ul style="list-style-type: none">• Relevant quote(s)• Written resolution approving the submission of this application, signed by two different office holders• More information may be required if requesting over \$10,000
3	How much is the total project/programme cost? (Exclude GST if you are GST registered)
	<i>If you are not GST registered please ensure your totals include GST</i>
4	How much are you requesting from Trust Tairāwhiti? (Exclude GST if you are GST registered)
5	Have you applied for funding from anywhere else for this project/programme? If so, how much?
6	What is the expected start date of your project/programme?
7	What is the expected finish date of your project/programme?
8	Describe the situation, issue, or opportunity that your project/programme will address
	<i>Example: New Zealand has the third highest adult obesity rate in the OECD This might be the reason your organisation was established - what is happening in the community that you are responding to? It is important to clearly define the issue you are trying to address even if you have been working on the issue for many years. You could research the issue and find national or regional statistics.</i>

9	<p>Who are the people that will experience positive change (benefit) because of what you do? OR Which part of the environment is going to experience the positive change (benefit) because of what you do?</p>
	<p><i>Example: Māori & Pasifika, Families</i> <i>The people experiencing the change are the beneficiaries / the people the organisation or project/programme is set up to support. You should only include stakeholders that will be affected by your activities in a material way.</i></p> <p><i>List all the material stakeholder groups. Be specific and include the number of people and the geographical area that those people are in.</i></p>
10	<p>Have you talked to the people that your project/programme effects?</p>
	<p><i>We want to make sure that you have talked to the people that your project/programme most effects so that you understand what they believe what good outcomes look like.</i></p>
11	<p>What barriers currently exist for the people you are supporting?</p>
	<p><i>By barriers we mean what are the blockers or obstacles that are in people's way when they are trying to make things better for themselves or their whānau in this area. Example: For people wanting to improve their physical health, traditional gyms may be too expensive and inaccessible to time poor families.</i></p>
12	<p>Who else is working toward a solution in this area and have you talked/collaborated with them?</p>
	<p><i>We want to learn about other stakeholders and partners you have engaged with or collaborated with.</i></p> <p><i>If you have not talked with them, why not?</i></p>
13	<p>Have you spoken to local iwi or hapū and considered the impacts for mana whenua?</p>
	<p><i>We want to learn about your relationship with iwi and mana whenua.</i></p> <p><i>If you have not talked with them, why not?</i></p>
14	<p>What activities or services will you provide under this project/programme?</p>
	<p><i>Example: Run programmes to help people lose weight in a healthy sustainable way</i> <i>Here you are just asked to briefly describe what you do, not why it is good / what positive things it leads to - that will come later. Activities do not include back office things like marketing and strategic partnerships. Describe clearly what activities you will do with people or part of the environment in response to your identified project/programme.</i></p>

SECTION FOUR: Outcomes and Impact

This section is about showing us what good things (outcomes) will happen over time as a result of your project/programme.

The changes that happen in people's lives because of your project/programme are called **OUTCOMES**.







Tips! Outcomes are:

- Changes in behaviour, attitude or awareness
- Improvements in understanding or knowledge
- Shifts in involvement or interest
- Improved quality of life

Examples of outcomes: Increased confidence, reduced isolation, increased skills and knowledge, reduced waste to landfill.

1	Outcomes
	What do you think will change for the people OR environment you have identified will benefit, because of your project/programme?

2	Impact
	What will success look like? What is your ultimate impact?
	<p><i>The impact is the end point - the ultimate goal your organisation or project/programme is working towards.</i></p> <p><i>It should be logical that your outcomes lead to your impact.</i></p>

SECTION FIVE: He Rangitapu, He Tohu Ora Tairāwhiti wellbeing framework	
We want you to tell us how your project/programme connects to He Rangitapu, He Tohu Ora Tairāwhiti wellbeing framework	
1	<p>Primary Muka Please tick the primary muka your organisation or project/programme most contributes to</p> <div> <div> <input type="checkbox"/>  Mātauranga Knowledge </div> <div> <input type="checkbox"/>  Ōhanga Economy </div> </div> <div> <div> <input type="checkbox"/>  Tūhono Relationships </div> <div> <input type="checkbox"/>  Taiao Environment </div> </div> <div> <div> <input type="checkbox"/>  Tūtangata Cultural Identity </div> <div> <input type="checkbox"/>  Hapori Communities </div> </div> <p>Please explain why you chose this muka:</p> <p><i>Our muka statements are aspirational and articulate what success looks like.</i></p> <p><i>Carefully read each muka statement and take the time to consider which muka you most significantly contribute to. You might want to look back at the outcomes and impact sections you wrote above to help your thinking.</i></p>
2	<p>How much will your project/programme contribute to this muka for the people you are working with? (Tick one of the following)</p> <div> <input type="checkbox"/> Our activities will lead to outcomes that will fully achieve this muka </div> <div> <input type="checkbox"/> Our activities will lead to outcomes that will make some contribution for this muka </div> <div> <input type="checkbox"/> Our activities will lead to outcomes that are a step in the right direction so that in the future this muka can be achieved </div> <p><i>Review the muka statement again and your activity and outcomes. Be careful not to overclaim.</i></p> <p><i>FULLY ACHIEVE: the project/programme will have a major impact on outcomes. At an individual level it means creating a job for someone, moving a whanau to independence, saving a life, transforming or entirely saving a river/ecosystem.</i></p> <p><i>MAKE SOME CONTRIBUTION: the project/programme will improve outcomes to a degree that could be measured but is not large enough to be considered as a major impact like FULLY ACHIEVE. This includes increases in income, access to social support or contact, health status, sense of belonging, or air or water quality.</i></p> <p><i>STEP IN THE RIGHT DIRECTION: the project/programme will feed in to the muka but may not be easy to measure and identify as FULLY ACHIEVE and MAKE SOME CONTRIBUTION.</i></p>

3	<p>How many people do you think will directly benefit from your activities <u>in a year</u> for this muka? (Tick one of the following)</p> <p><input type="checkbox"/> Under 100 <input type="checkbox"/> Between 100 – 1000 <input type="checkbox"/> Between 100 – 1000 <input type="checkbox"/> 10000+</p>
	<p><i>Review your activities and only think about the people you have set out to benefit. Be careful not to overclaim by including spill over benefits for whānau or friends for example. Unless you can materially prove that your activities led to those benefits.</i></p>
4	<p>How long do you think this benefit will last? (Tick one of the following)</p> <p><input type="checkbox"/> Less than one year <input type="checkbox"/> 1-3 years <input type="checkbox"/> Med term (3-5) years <input type="checkbox"/> More than 5 years</p>
	<p><i>Think about the changes, or benefits, that will happen because of your activities in the area of this muka. How long do you think those benefits will last for, for the people experiencing the benefit? E.g. employment outcomes (Economy) might only last for as long as the person is employed, but learning outcomes (Knowledge) might last for 1-3 years after the learning occurred.</i></p>

Organisation documents (refer Pg 3 question 7)

- Pre-coded bank deposit slip or a recent bank statement or verified bank document. Applicant name needs to be the same as the bank account name
- Annual Accounts for previous 12 months, and an Income and Expenditure Statement if annual accounts are more than 12 months old

ALL FUNDS

- Budget
- Relevant quote(s) specific to this application
- Written resolution approving the submission of this application, signed by two different office holders
- More information may be required if requesting over \$10,000

We are proud to introduce:

He Rangitapu, He Tohu Ora Tairāwhiti Wellbeing Framework

This aspirational framework provides the Trust with a guiding set of outcomes by which to align our strategy, operations, and investments. The framework provides a clear line of sight between what we do, what we invest in, and why – and helps us to articulate our thinking as we consider each component of the framework in every decision we make.



Our people, whānau and communities of Tairāwhiti are able to live the lives we value in ways that matter to us.

Waharoa

Gateway on the path to Wellbeing

In partnering with the Trust, we encourage you to step through our waharoa. It is always open for anyone who aspires to benefit the people of Tairāwhiti.



Kia tangata rite Equity

All people, whānau and communities of Tairāwhiti have unhindered access to support and opportunities that enhance their wellbeing.

Ngā Pou



Kia toitu Sustainability

We are good ancestors. Children, young people and future generations have a better set of opportunities than the current generation.

Te Taahu



Kia mauri tū Integrity

Tairāwhiti upholds Te Tiriti o Waitangi. Mana Whenua partnerships are maintained with integrity.

Muka

Weaving Lives Together

Muka are the fibrous strands that are created when harakeke is processed. This fibrous textile is renowned for its enduring strength. In our framework, muka represents wellbeing outcomes. Communities in Tairāwhiti will work together with the Trust to weave the lives we value, in ways that matter to us.

The Trust developed the muka in the framework from the engagement data and themes. Our muka statements are aspirations. They articulate what success looks like across inter-dependent and dynamic areas that are important to us. While each muka can be considered independently of the others, the Trust will take a holistic view of all muka.



Ohanga Economy

The Tairāwhiti economy is diverse, innovative, resilient and regenerative and provides access to well-paid, quality jobs. Our people have sustainable livelihoods from paid and unpaid work.



Mātauranga Knowledge

Diverse systems of knowledge, information and Mātauranga Māori are accessible, utilised, valued and evolve.



Hapori Communities

Communities are healthy, happy and empowered. The voice of communities is integral to decisions that impact their lives.



Taiao Environment

The quality of our land, water, air and atmosphere is pristine. Our biodiversity is abundant. We practise kaitiakitanga.



Tūtangata Cultural Identity

Culture connects the people of Tairāwhiti. We express, celebrate and value our diversity, heritage and taonga.



Tūhono Relationships

Our people, whānau and communities in Tairāwhiti have respectful, connected and collaborative relationships.

Scan this QR Code to see the Trust's aspiration for the wellbeing of Tairāwhiti.



Watch video

He Rangitapu, He Tohu Ora –

Our pou, taahu and six muka are the aspirational wellbeing outcome statements that complete our framework. They identify the key areas that we wish to support to work towards enhancing wellbeing across Tairāwhiti.

We are in the process of developing our end to end online system process for applying to the Trust utilising the framework.

He Rangitapu, He Tohu Ora –

Trust Tairāwhiti wellbeing framework comprises our framework foundations (pou, taahu) and six outcome areas (muka). Our foundations are fundamental to the framework and we will assess **every** application that comes to the Trust across these.

Foundations

Equity – who is the group you are targeting and why? Does this group currently experience good wellbeing outcomes that you are trying to boost or is your proposal enhancing wellbeing outcomes that are not currently being experienced by your target group?

Sustainability – The trust is seeking out projects/programmes that take a considered approach to the longer-term impacts of the project/programme. Does the application show what the reach of the investment is that is being asked for?

Are there broader impacts beyond the short-term investment required? Will the proposed project/programme require further investment to continue, or will it/could it become self-sustaining?

Are there any immediate negative impacts that continue to negatively impact – or will those short-term negatives be outweighed by long term positives?

Integrity – what stakeholders and partners have you engaged with? Have you considered the impacts for mana whenua? If not, why not?

Questions in the application that refer to our foundations: Section THREE

Here are some pointers as to where we are heading.

- Firstly, we would like to see applications that tell us a very clear vision, purpose and outcomes of the applicant group. What is your overarching purpose?
- Secondly, we would like to see a clear link between the project/programme - you are seeking funding for - back to the overarching outcomes and purpose you have outlined for your organisation. How is what you are doing connected to your outcomes? How do you know?

We would then like to understand how you think your application aligns **to at least one muka** in our framework

We would like you to describe the alignment of your proposal to one specific muka in our framework.

What is the primary muka and how do you think your project/programme is contributing to this? Your contribution may be affecting short-term or medium-term outcomes but you can describe the line of site to our long term outcomes by making clear what your assumptions are (in the absence of evidence).

If you think there is also a significant alignment to a second muka (which is independent to the primary muka you have chosen) then please tell us what and why.

While we know many proposals will contribute across all areas of the framework, we do not want to see a broad-brush alignment over every muka in the framework.

Please take the time to consider what the primary muka you believe you are strongly aligned to and making the most impact across in our framework.

Optional:

If you strongly feel you affect other muka (up to 2) than there is an opportunity to tell us about this. The affect must be different to that of the primary muka.