

MINUTES FROM A MEETING OF THE EASTLAND COMMUNITY TRUST

Secretarial note. Trustee only time was held prior to the meeting commencing.

Held on Monday, 1 July 2019 at 9:00 a.m. at i-Site Visitor Information Centre, 209 Grey Street, Gisborne.

PRESENT:

Paul Reynolds (Chairman), John Clarke, Ailsa Cuthbert, Jill Chrisp, and Lyall Evans

IN ATTENDANCE:

Eastland Community Trust staff, Chief Executive Officer - Gavin Murphy, Chief Financial Officer - Phil McLeod, Manager Community Engagement – Audine Grace Kutia, Erina Hurihanganui, Sarah Somerton, and member of the public Winston Morton.

2.1 KARAKIA

Jill Chrisp gave a Karakia to begin the meeting.

2.2 APOLOGIES

Mayor Meng Foon and Te Rau Kupenga.

2.3 DECLARATION OF TRUSTEES INTERESTS:

The Chair noted Lyall Evans was appointed as Trustee and will receive a full induction and will need to note his interests.

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

2.4 CONFIRM AGENDA & NOTIFICATION OF LATE ITEMS

It was noted that the Agenda was circulated with John Clarke being recorded as a Trustee in error. At the time this was circulated it was unknown who the Council had appointed as Trustees.

2.5 APPROVAL OF MINUTES AND MATTERS ARISING

The minutes of the meeting held 4 June 2019 were taken as read and approved by the board as a true and accurate record of that meeting.

Unanimous Approval

No matters arising.

2.6 BENEFICIARIES PRESENTATIONS AND PUBLIC FORUM

Winston Morton declined the opportunity to present or comment in the public forum.

2.7 BOARD UPDATES

2.7.a. Board Meeting Schedule and Calendar 2019

Trustees noted the August meeting will be face to face and there will be no October meeting due to Tuia 2000.

2.7.b CEO Monthly Operational Report

The CEO spoke to the report.

Health and Safety

No incidents, near misses or loss time injuries were reported during the month and site safety meetings were held for the Prime Sawmill site and a combined meeting for Shed 3, Launch! and i-Site. Jarred Moroney from Eastland Group will review health and safety processes and practical implementation.

Communications

Trustees want to see all communications relating to the Trust.

The CEO acknowledged the gratitude the Gisborne Mountain Bike Club gave the Trust at their AGM.

Economic Development

Launch! is now full, the Tairāwhiti Economic Action Plan refresh is progressing and a focus on business mentors have increased the number available.

Manaaki Tairāwhiti is leading the body of work on regional housing, this will include social housing and accommodation. Activate will remain involved with this.

2.7.c Community engagement and wellbeing measurement framework

The report was taken as read.

Trustees appreciated being informed of the linkage of all workstreams and noted that although progress has been slower than anticipated, it is important to do it properly. It was noted that the engagement will produce rigor and support with actual data, to support the strategic direction of the Trust.

Learning and education is coming up regularly in the engagement, which has a connection to jobs and income. Cultural identity is also being raised within the engagement to date.

Trustees requested that the plan for engagement is circulated to them so they can understand what will be done.

2.7.d i-Site Visitor Information Centre update

Trustees walked through the i-Site and were introduced to the team and noted there was a role for a Meeting Incentives Conferences and Events manager that has not been filled but is being worked on.

Hana Edwardson, the i-Site manager, gave a presentation on the activity and enhancements that have been made over the past six months.

2.8 EXCLUSION OF PUBLIC FROM PROCEEDINGS

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Moved by Dr. Jill Chrisp, seconded Ailsa Cuthbert.

Carried

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

- Item 3.1.a - Approval of Minutes of 4th June 2019
- Item 3.2 - Action Items
- Item 3.3 - CEO Monthly Report
- Item 3.4 - Eastland Group Limited Update and Second Berth project.
- Item 3.5.a - Financial Statements – Subsidiaries (Excl EGL)
- Item 3.5.b - Hikurangi Cannabis Company
- Item 3.5.c - EGL Director Recruitment update
- Item 3.5. d- AGM presentation review
- Item 3.5.e - Activate Tairawhiti Board Structure and operations
- Item 3.6.a - Tairawhiti Wellbeing fund
- Item 3.6.b - FESL/Spectrum update
- Item 3.7 - Airport terminal update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Item 3.1.a	Approval of Minutes of 4th June 2019	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.2	Action Items	Sections 7(2)(c)(f)(h)	48(1)(a)
Item 3.3	CEO Monthly Report	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.4	Eastland Group Limited & 2nd Berth Project	Sections 7(2)(b)(g)(i)(f)(h)(j)	48(1)(a)
Item 3.5.a	Financial Statements – subsidiaries (excl EGL)	Sections 7(2)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.5.b	Hikurangi Cannabis Company	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.5.c	EGL Director Recruitment update	Sections 7(2)(a)(b)(ii)(c)(f)(h)(i)	48(1)(a)
Item 3.5.d	AGM presentation review	Sections 7(29)(a)(c)(f)	48(1)(a)
Item 3.5.e	Activate Tairawhiti Board Structure and operations	Sections 7(2)(a)(c)(f)	48(1)(a)
Item 3.6.a	Tairawhiti Wellbeing Fund	Sections 7(2)(a)(f)(h)(i)	48(1)(a)
Item 3.6.b	FESL/Spectrum Update	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.7	Airport terminal Update	Sections 7(2)(b)(ii)(f)(h)(i)	48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content
Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons
Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
- ii. Would be likely otherwise to damage the public interest.

Section 7(2)(f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or
- ii. The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2)(g) maintain legal professional privilege.

Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- i. That Gavin Murphy (CEO), Phil McLeod (CFO) and the Trust leadership team (GMC, CM, MCE, GMT, GMED, MCM) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.6.c because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- ii. That Eastland Group Limited Chair and Acting CEO/ General Manager Port be permitted to remain at this meeting, after the public has been excluded relating to Items 3.4 and 3.7 because of their knowledge of the Company's business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their role and work performed.

Secretarial note: There being no further open business public were excluded at 10:20 a.m. and were re-admitted at 2:45 p.m.

The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 2:45 p.m. These minutes were confirmed by Trustees on 5 August 2019.

CHAIRMAN
P Reynolds