

MINUTES FROM A MEETING OF THE EASTLAND COMMUNITY TRUST

Secretarial note. Trustee only time was held prior to the meeting commencing.

Held on Monday, 2 September 2019 at 9:00 a.m. at Eastland Community Trust, 50 The Esplanade, Gisborne.

PRESENT:

Paul Reynolds (Chairman), John Clarke, Ailsa Cuthbert, Jill Chrisp, Mayor Rehette Stoltz, and Lyall Evans (via video conference).

IN ATTENDANCE:

Eastland Community Trust staff, Chief Executive Officer - Gavin Murphy and Chief Financial Officer - Phil McLeod.

2.1 KARAKIA

Jill Chrisp gave a Karakia to begin the meeting.

2.2 APOLOGIES

Te Raumawhitu Kupenga

2.3 DECLARATION OF TRUSTEES INTERESTS:

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

Rehette Stoltz noted her interests to be recorded.

2.4 CONFIRM AGENDA & NOTIFICATION OF LATE ITEMS

Nil

2.5 APPROVAL OF MINUTES AND MATTERS ARISING

The minutes of the meeting held 5 August 2019 were taken as read.

Unanimous Approval

Matters arising

Nil

2.6 DECISION MAKING

Nil

2.7 BENEFICIARIES PRESENTATIONS AND PUBLIC FORUM

Nil

2.8 BOARD UPDATES

2.7.a. Board Meeting Schedule and Calendar 2020

The proposed dates were discussed. The CEO is to review the AGM date and the calendar to be updated with the GDC and Trustee briefings.

2.7.b CEO Monthly Operational Report

The CEO spoke to the report.

Discussion occurred on the community engagement work to date and how the various workstreams will be reported against the impact framework and how it will map against the Tairawhiti Economic Action Plan.

Discussion occurred on the financial statements and how we better present information around committed projects and the investment made into Activate Tairawhiti.

Congratulations has been passed on to Eastland Group Ltd for their achievements at the Energy Awards.

2.9 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Moved by John Clarke, seconded Jill Chrisp

That, the public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

- Item 3.1.a - Approval of Minutes of 5 August 2019
- Item 3.2 - Action Items
- Item 3.3 - CEO Report (Closed)
- Item 3.4. - EGL Presentation
- Item 3.5.a - EGL Director update
- Item 3.5.b - Tairawhiti Wellbeing Fund Pou 2 applications over \$10,000
- Item 3.5.c - Trustee Professional development
- Item 3.6.a - Olympic Pool update
- Item 3.6.b - Far East Sawmill Update
- Item 3.7.a - TEAP Refresh
- Item 3.7.b - Shareholder report
- Item 3.7.c - Olympic Pool Complex Concept Option 3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Item 3.1.a	Approval of Minutes of 5 August 2019	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.2	Action Items	Sections 7(2)(c)(f)(h)	48(1)(a)
Item 3.3	CEO Monthly Report	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.4.	EGL Presentation	Sections 7(2)(b)(f)(h)	48(1)(a)
Item 3.5.a	EGL Director update	Sections 7(2)(a)(b)(c)(f)(i)	48(1)(a)
Item 3.5.b	Tairawhiti Wellbeing Fund Pou 2 applications over \$10,000	Sections 7(2)(b)(c)(f)(j)	48(1)(a)
Item 3.5.c	Trustee Professional development	Sections 7(2)(a)(c)(f)	48(1)(a)
Item 3.6.a	Olympic Pool update	Sections 7(2)(c)(f)	48(1)(a)
Item 3.6.b	Far East Sawmill Update	Sections 7(2)(b)(c)(f)(h)(i)	48(1)(a)
Item 3.7.a	TEAP Refresh	Sections 7(2)(c)(f)	48(1)(a)
Item 3.7.b	Shareholder report	Sections 7(2)(b)(f)(h)	48(1)(a)
Item 3.7.c.	Olympic Pool Complex Concept Option 3	Sections 7(2)(c)(f)	48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or

Would be likely otherwise to damage the public interest.

Section 7(2)(f) Maintain the effective conduct of public affairs through:

- ii. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or

The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2)(g) maintain legal professional privilege.

Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- iii. That Gavin Murphy (ECT CEO), and the ECT leadership team (CFO, GMC, CM, MCE, GMT, GMED, MCM) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.7.c because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- iv. That Matanuku Mahuika (EGL Chairman) and Matt Todd (EGL CEO) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.4 because of their knowledge of the business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.

Secretarial note: There being no further open business public were excluded at 9:35 a.m. and were re-admitted at 2:15 p.m.

The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 2:15 p.m. These minutes were confirmed by Trustees on 4 November 2019.

CHAIRMAN

P Reynolds