

MINUTES FROM A MEETING OF
TRUST TAIRĀWHITI

ON MONDAY, 6 JULY 2020

Secretarial note. A whakatau was held to welcome new Trustees prior to the meeting commencing.

Held on Monday, 6 July 2020 at 9:00 a.m. at Trust Tairāwhiti's offices Shed 3, 50 Esplanade Gisborne.

PRESENT:

Paul Reynolds (Chairman), Ailsa Cuthbert, Jill Chrisp, Lyall Evans, Kristen Kohere-Soutar and Shannon Dowsing.

IN ATTENDANCE:

Trust Tairāwhiti executive team members: Chief Executive Officer - Gavin Murphy, Chief Financial Officer - Phil McLeod, Manager of Community Engagement – Audine Grace-Kutia, GM Tourism – Adam Hughes, Marketing and Communications Manager - Matt Cairns, GM Business – Richard Searle and Executive Assistant - Suzanne Green.

2.1 Karakia

The karakia was given as part of the whakatau.

2.2 Apologies

John Clarke.

2.3 Declaration of trustee's interests:

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

Shannon Dowsing declared new interest in Rangai Technology & Innovation Limited.

2.4 Confirm agenda & notification of late items

Nil.

2.5 Approval of minutes and matters arising

The minutes of the meeting held 2 June 2020 were taken as read and approved.

Unanimous Approval

Matters arising

Nil.

2.6 Strategy and decision making

Nil

2.7 Beneficiaries presentations and public forum

None present.

2.8 Board Updates

2.8.a Board meeting schedule and calendar 2020

Trustees noted the report.

2.8.b CEO monthly operational report

The CEO spoke to the report, Trustees noted the report as received. A Health & Safety update was provided, no incidents were noted during the month.

2.9 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Moved by Jill Chrisp, seconded Lyall Evans.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

- Item 3.1 - Approval of Minutes of 2 June 2020
- Item 3.2 - Action Items
- Item 3.3 - Presentations
- Item 3.4.a - He Tohu Ora
- Item 3.4.b - Distribution Paper
- Item 3.4.c - Protraffic
- Item 3.4.d - Tourism Strategy
- Item 3.4.e - Financial statements and accounting issues
- Item 3.4.f - Annual Report and AGM Update
- Item 3.4.g - Climate Change Coalition
- Item 3.4.h - Governance Development Fund
- Item 3.5.a - CEO Monthly Report (Closed)
- Item 3.6 - Appendices

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1.a	Approval of Minutes of 2 June 2020	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.2	Action Items	Sections 7(2) (c) (f) (h)	48(1) (a)
Item 3.3	Presentations	Sections 7(2) (a) (b) (c) (f) (j)	48(1) (a)
Item 3.4.a	He Tohu Ora	Sections 7(2) (c) (f)	48(1) (a)
Item 3.4.b	Distribution Paper	Sections 7(2) (b) (c) (f) (j)	48(1) (a)
Item 3.4.c	Protraffic	Sections 7(2) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.4.d	Tourism Strategy	Sections 7(2) (b) (c) (f) (h) (j)	48(1) (a)
Item 3.4.e	Financial statements and accounting issues	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.f	Annual Reporting and AGM Update	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.g	Climate Change Coalition	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.h	Governance Development Fund	Sections 7(2) (f) (h)	48(1) (a)
Item 3.5.a	CEO Monthly Report (Closed)	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.6	Appendices	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or

Would be likely otherwise to damage the public interest.

Section 7(2)(f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or

The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2)(g) maintain legal professional privilege.

Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

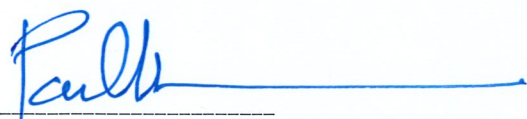
Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- i. That Gavin Murphy (Trust CEO), and the Trust leadership team (CFO, GMC, GMB, GMT, MCM, EA) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.6 because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- ii. That Conal Smith, Erina Hurihanganui, Derek and Rose Lardelli be permitted to remain at this meeting, after the public has been excluded relating to Item 3.3 because of their knowledge of the business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- iii. That the employees of the Propero team that are present be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.6 to observe the Board and provide feedback.

Secretarial note: There being no further open business public were excluded at 10:00 a.m. and were re-admitted at 3:55 p.m.

The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 3:55 p.m. These minutes were confirmed by Trustees on 7 September 2020.



CHAIRMAN

DR P REYNOLDS

