

Secretarial note. Trustee only time was held prior to the meeting commencing.

Held on Tuesday, 4 February 2020 at 9:00 a.m. at Trust Tairāwhiti, 50 The Esplanade, Gisborne.

PRESENT:

Paul Reynolds (Chairman), John Clarke, Ailsa Cuthbert, Jill Chrisp, Lyall Evans and Shannon Dowsing.

IN ATTENDANCE:

Trust Tairāwhiti executive team members: Chief Executive Officer - Gavin Murphy, Chief Financial Officer - Phil McLeod, Manager of Community Engagement – Audine Grace-Kutia, GM Tourism – Adam Hughes and Executive Assistant Suzanne Green.

2.1 Karakia

Jill Chrisp and Ailsa Cuthbert gave a Karakia to begin the meeting.

2.2 Apologies

Te Raumawhitu Kupenga

2.3 Declaration of trustee's interests:

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

2.4 Confirm agenda & notification of late items

Nil

2.5 Approval of minutes and matters arising

The minutes of the meeting held 2 December 2019 were taken as read.

Unanimous Approval

Matters arising

Nil

2.6 Strategy and decision making

Nil

2.7 Beneficiaries presentations and public forum

Nil

2.8 Board Updates

2.8.a Board meeting schedule and calendar 2020

Trustees noted the report.

2.8.b CEO monthly operational report

The CEO spoke to the report.

Discussion occurred on the break in at the i-SITE which resulted in the theft of the cash float and involvement from the Police. Management have plans in place to ensure staff safety and are looking to install additional cameras at the back of the i-SITE.

The CEO is to update trustees on the other incident at Shed 3 that was closed out during the month.

The Tairāwhiti Economic Action Plan is now signed off. This now replaces the Trust economic development strategy and the workstreams the Trust lead are included in managements planning. It was noted the private sector are not as engaged but want to help, management need to ensure they are engaged appropriately. The CEO leadership is engaged and need to remain in place to support the TEAP manager to ensure the actions get delivered.

The GM Tourism spoke to the increase in tourism spend for the region over the Tairāwhiti Arts Festival. Discussion occurred on the event and that it needs to be a National event to drive increased numbers.

The cruise ship season is underway and there was a medical incident with a Go-Bus driver that required police and ambulance attendance.

2.9 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Moved by Jill Chrisp, seconded John Clarke

That, the public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Item 3.1.a - Approval of Minutes of 2nd December (Closed) 2019

Item 3.2 - Action Items

Item 3.3 - Presentations

Item 3.4.a - Statement of Intent

Item 3.4.b - Trustee Fees

Item 3.4.c - 2021 Budgets

Item 3.4.d - Purpose capital social investment fund

Item 3.4.e - Distributions over \$10,000

Item 3.4.f - Trustee professional development

Item 3.5.a - CEO Monthly Report (Closed).

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1.a	Approval of Minutes of 2 nd December 2019	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.2	Action Items	Sections 7(2) (c) (f) (h)	48(1) (a)
Item 3.3	Presentations	Sections 7(2) (a) (b) (c) (f) (j)	48(1) (a)

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.4.a	Statement of intent	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.4.b	Trustees Fees	Sections 7(2) (c) (f) (h) (i)	48(1) (a)
Item 3.4.c	2021 Budgets	Sections 7(2) (c) (f) (h) (i)	48(1) (a)
Item 3.4.d	Purpose capital social investment fund	Sections 7(2) (c) (f) (h) (i)	48(1) (a)
Item 3.4.d	Distributions over \$10,000	Sections 7(2) (c) (f) (h) (i)	48(1) (a)
Item 3.4.f	Trustee Professional development	Sections 7(2) (c) (f) (h) (i)	48(1) (a)
Item 3.5.a	CEO Monthly Report (Closed)	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2) (a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2) (b) (ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2) (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or

Would be likely otherwise to damage the public interest.

Section 7(2) (f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or

The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2) (g) maintain legal professional privilege.

Section 7(2) (h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2) (i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2) (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- i. That Gavin Murphy (Trust CEO), and the Trust executive team (CFO, GMC, MCE, GMT, MCM) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.7.c because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- ii. That:
 - a. Matanuku Mahuika (EGL Chairman) and Matt Todd (EGL CEO) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.3.a,
 - b. Glenis Barbara Phillips and Tama Waipara be permitted to remain at this meeting, after the public has been excluded relating to Items 3.3.b,
 - c. John Rae and Warren Parker be permitted to remain at this meeting, after the public has been excluded relating to Items 3.3.c

because of their knowledge of the business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.

Secretarial note: There being no further open business public were excluded at 10:00 a.m. and were re-admitted at 3:30 p.m.

The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 3:30 p.m. These minutes were confirmed by Trustees on 9 March 2020.



CHAIRMAN

P Reynolds