

(DRAFT) MINUTES FROM A MEETING OF
TRUST TAIRĀWHITI

On 13 February 2024

The meeting was held via Zoom and in person at Shed3 50 Esplanade Gisborne

IN ATTENDANCE:

Trustees: David Battin (Chair), John Clarke (Deputy Chair), Rehette Stoltz, Rawinia Kamau, Warren Williams, Ron Aitken, and Wi Pere Mita.

Trust Tairāwhiti executive team members: Chief Executive Officer – Doug Jones, Chief Financial Officer - Phil McLeod, General Manager Economic Development – Richard Searle, General Manager Hāpori – Audine Grace-Kutia, and Executive Advisor – Charlotta Passe.

Trust Tairāwhiti Cultural Advisors: Tā Derek Lardelli, Lady Rose Lardelli.

Members of public: Nil.

2.1 Karakia

The meeting opened with a karakia.

2.2 Apologies

General Manager Shared Services – Kim Allan.

2.3 Declaration of Trustee Interests

Trustees are responsible for relaying changes to the trustee interest register to the Board Secretary. The Chair noted a change in title to CEO is needed to the interest register for himself.

Action Point

2.4 Confirmation of Agenda and Late items

No late agenda items noted.

2.5 Approval of Minutes and Matters Arising

The minutes of the meeting held on 5 December were taken as read and approved. No actions were noted at this meeting.

Unanimous Approval

2.6 Strategy and Decision Making

Nil.

2.7 Beneficiary Presentations and Public Forum

No presentations were scheduled for this meeting.

2.8 Board Updates

2.8.a CEO Open Report

The CEO provided a comprehensive update on several critical matters. The Statement of Intent (SOI) and budget were identified as pivotal components of the organisation's work in the forthcoming months. The ongoing Central Business District (CBD) project was discussed, highlighting the challenge of engaging with mana whenua, who have been preoccupied with recent events.

The board discussed the digital strategy, acknowledging the difficulties faced over the last year and emphasising the necessity to accelerate efforts. With the strategy now in its second year, a clear direction for the future is required. Discussion also covered the approach to delegate responsibility to Manutukutuku, rather than the Trust leading.

Board members asked about enhancing engagement with Māori businesses. The Whariki programme is designed to lift engagement, and this initiative, supported by the Regional Business Programme (RBP), will increase from 25% to 50% businesses in the next SOI. The organisation seeks to modify downstairs to create an environment to welcome businesses through the 'waharoa'.

The criteria for identifying Māori businesses were discussed, and it was clarified that businesses with at least one Māori owner qualify, aligning with national standards.

2.9 Appendices

Nil.

2.10 EXCLUSION OF PUBLIC FROM PROCEEDINGS

The Chair noted additions to the public exclusion resolution: That Ms Christine Boyce, Communications and Media Manager would now attend for items 3.2.b SOI and Budget, 3.2.e Impact Investments, and 3.4.d Audit and Risk Chairperson Update. It was also noted that Ms Angie Rangitakatu, People and Capability Advisor, would not attend for item 3.3.a Health and Safety Report. Moved by Mr David Battin, seconded by Mr Ron Aitken.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision on agenda items:

- 3.1 Approval of closed minutes and matters arising
- 3.2 Strategy and Decision Making
- 3.3 Risk management
- 3.4 Operational Updates

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1	Approval of closed minutes and matters arising	Sections 7(2)(a)(b(ii))(c)(f)(g)(h)(i)(j)	48(1)(a)
Item 3.2	Strategy and decision making	Sections 7(2)(b(ii))(c)(f)(h)(i)(j)	48(1)(a)
Item 3.3	Risk management	Sections 7(2)(a)(f)	48(1)(a)
Item 3.4	Operational updates	Sections 7(2)(b(ii))(c)(f)(g)(h)(i)(j)	48(1)(a)
Item 3.5	Appendices	Sections 7(2)(b(ii))(f)	48(1)(a)

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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
 - ii. Would be likely otherwise to damage the public interest.
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Section 7(2)(f) Maintain the effective conduct of public affairs through:

- iii. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or
 - iv. The protection of such members, officers, employees and persons from improper pressure or harassment.
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Section 7(2)(g) Maintain legal professional privilege.

Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.

That the following people be permitted to remain at this meeting after the public has been excluded:

- i. Chief Executive Officer, Chief Financial Officer, General Manager Economic Development, General Manager Hāpori, Executive Advisor, People and Capability Advisor, Commercial Manager and Cultural Advisors for items 3.1 – 3.4

because of their knowledge, which will be of assistance in relation the matters being discussed
because of their role and work performed.

The public excluded minutes follow and are not publicly available. There being no further business the public meeting closed at 09:19. These minutes were confirmed by trustees on 09 April 2024.

CHAIR
DAVID BATTIN

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