

# Meeting Logistics

Agenda for the meeting of the Trust Tairāwhiti Board will be held on 9 May 2023

**Venue** Te Ikaroa Rauru Board Room, Trust Tairāwhiti – Shed 3, 50 Esplanade, Inner Kaiti Gisborne 4010 / Online via Zoom

**Time** 09:00 – 12:30

## Attendees

Board	Leadership team
John Clarke - Chair	Kim Allan – COO, Shared Services & Community (COOSSC)
Dr Jill Chrisp- Trustee	Richard Searle – COO, Economic Development (COOED)
Kristen Kohere-Soutar – Trustee	Phil McLeod - Chief Financial Officer (CFO)
Wi Pere Mita - Trustee	Audine Grace-Kutia – GM, Hāpori (GMH)
Dr Warren Williams - Trustee	Matt Cairns – GM, Tourism & Marketing (GMTM)
Rehette Stoltz – Trustee	Erina Hurihanganui – GM, Wellbeing & Impact (GMW)
	Charlotta Passe – Executive Advisor (EA)
Apologies	In attendance for specific items
Ron Aitken – Trustee	Item 3.1.a Haimona Ngata, Amy Spence, Natalie Teutenberg, Nicki Davies Rees Morley, and Shane Kingsbeer
	Tairāwhiti Adventure Trust
	Item 3.4.c Matt Todd, Matanuku Mahuika, Eastland Group
	Item 3.4.c Greg Anderson, Northington Partners
Schedule:	
09:00	Public meeting
09:30	Closed meeting
12:30	Meeting closes

Agenda Items	Lead	Comment
<b>1 Introduction</b>	Chair	
1.0 Agenda	Chair	Attached
<b>2 Open meeting – public included</b>		
2.0 Karakia	All	Attached
2.1 Apologies	Chair	
2.2 Declaration of Trustees' interests	Chair	Attached
2.3 Confirmation of agenda and late items	Chair	Nil
2.4 Approval of open minutes and matters arising		
2.4.a. Approval of the open minutes of the meeting held 4 April 2023	Chair	Attached
2.4.b. Action register	Chair	Attached
2.5 Strategy and decision making	Nil	Nil
2.6 Beneficiary presentations and public forum		
2.7 Board updates		
2.7.a. Board calendar 2023	COO	Attached
2.7.b. COO open report	COO	Attached
2.8 Appendixes	Nil	Nil
2.9 Public Excluded Business resolution	Chair	Attached
<b>3 Closed meeting – public excluded</b>		
3.0 Approval of closed minutes and matters arising		
3.0.a. Approval of the closed minutes of the meeting held 4 April 2023	COO	Attached
3.0.b. Action Register	COO	Attached
3.1 Presentations	Nil	
3.1.a. Tairāwhiti Adventure Trust		Appendix 3.5.1
3.2 Operational Updates		

3.2.a.	COO closed report	COO	Attached
3.2.b.	P&C Chairperson update	P&C Chair	Verbal
3.2.c.	A&R Chairperson update	A&R Chair	Verbal
3.3	Risk management		
3.3.a.	Health and safety report	GMSS	Attached
3.4	Strategy and decision making		
3.4.a.	Direct investments	Nil	Nil
3.4.b.	Enabling others		Attached
	3.4.b.1. Under 10k		
	3.4.b.2. Over 10k		
3.4.c.	Delegated Financial Authority	CFO	Attached
3.4.d.	Eastland Group updates	EGL	
3.5	Appendices	Various	Attached
3.6	Readmittance of the public	Chair	
<b>4</b>	<b>Closing karakia and conclude meeting</b>		