

MINUTES FROM A MEETING OF  
**TRUST TAIRĀWHITI**

On 15 August 2024 at 9:00am

The meeting was held via Zoom (Livestreamed) and in person at Shed3, 50 Esplanade, Gisborne

**IN ATTENDANCE:**

Trustees: David Battin (Chair), Dan Jex-Blake, Nicki Sutherland, Rehette Stoltz, Ron Aitken and Warren Williams.

Trust Tairāwhiti executive team members: Doug Jones – Chief Executive Officer, Phil McLeod – Chief Financial Officer, Audine Grace-Kutia – General Manager Hāpori, Richard Seale – General Manager Economic Development from 9:55am and Melonie Brouwer Board Secretary.

Trust Tairāwhiti Cultural Advisors: Tā Derek Lardelli and Lady Rose Gould-Lardelli.

Members of public: From 9:05am to 9:55am Ray Noble, Poverty Bay Rugby Football Union.  
Nil online.

**2.1 Karakia**

Tā Derek Lardelli opened the meeting with a karakia prior to the Livestream/Zoom starting.

**2.2 Apologies**

John Clarke

**2.3 Declaration of Trustee Interests noted.**

There is nothing to declare at this stage; however, trustees are responsible for informing the Board Secretary of any changes to the trustee interest register.

**2.4 Confirmation of Agenda and Late items**

Nil

**2.5 Approval of Minutes and Matters Arising**

The minutes of the meeting held on 9 July 2024 were taken as read and approved. No actions were noted at this meeting.

Unanimous Approval

**2.6 Strategy and Decision Making**

Nil

**2.7 Beneficiary Presentations and Public Forum**

Doug Jones noted his conflict of interest given his close association with the applicant group.

Ray Noble from Poverty Bay Rugby Football Union (PBRFU) presented further information in support of their Rugby Park Redevelopment.

The total project is 12mil, the request from Trust Tairāwhiti is for:

1. The installation of light towers \$715,741 (excl GST); and
2. Security fencing \$73,706 (excl GST)

Mr. Noble provided the trustees with background information on the PBRFU and Rugby Park, highlighting its esteemed history as a venue for international teams and its role as a community hub for rugby in Tairāwhiti.

Rugby Park has also hosted significant regional and national events, including Te Matatini and the Primary School kapa haka nationals. However, since 2016, the grandstand has been unusable, negatively impacting the rugby community.

The request for funding from Trust Tairāwhiti aims to install light towers and security fencing, which will greatly enhance the facilities and infrastructure. This upgrade will enable the venue to serve as a multi-sport hub and facility, broadening its use and unlocking potential revenue opportunities. The location has primarily been designated as a rugby facility, but there are plans to involve other seasonal sports to enhance relationships and training opportunities.

In response to questions from the trustees, Mr. Noble reported that the financial position of the PBRFU was positive. Following the Silver Lake deal, the funds were immediately added to reserves and invested. Additionally, ground maintenance costs will be covered by dividends.

Budget overruns and compliance issues were discussed, and Mr. Noble noted that while much of the design work has been completed, only the construction phase remains. He mentioned that if construction costs were to rise, there could be concerns, but they will project manage and monitor expenses closely. Additionally, if the light towers were installed, the facility would meet all compliance requirements.

There were also discussions about naming rights and the desire to remove "Poverty Bay" from the PBRFU, a change that was attempted at a previous AGM. It was felt that "Poverty Bay" no longer accurately represented the region, and efforts were underway to phase it out.

Following the presentation, it was noted that the Senior Leadership team will complete further due diligence also considering pipeline community projects such as Victoria Hub and Whakarua Park.

## **2.8 Board Updates**

### **2.8.a CEO Quarterly report taken as read and noted.**

The Chief Financial Officer and his team have developed a new reporting tool for the CEO's quarterly report, providing a comprehensive update on critical aspects. This tool will be used to track performance measures and targets outlined in our Statement of Intent (SOI).

The General Manager Hāpori provided a summary of the projects we have committed funding to, as well as the ongoing discussions advisors are having about budget utilisation, completion targets, and final costings.

Ongoing discussions with key stakeholders, including TT, Eastland Port, and GDC, are focused on developing a Tairāwhiti Cruise pathway that will outline key themes and direction. It is anticipated that a final version of the strategy document will be ready for circulation by late October. The MOU between the key stakeholders will determine who does what and how it is funded.

The relatively new to Tairāwhiti, Whāriki platform offers support services, webinars, and financial planning for Māori businesses. Trustees discussed the definition of a Māori business, criteria for determining successful outcomes, and the qualitative research and data involved.

Investing: The performance measures are based on projections of pipeline commitments, with the numbers representing an anticipated baseline. When they are transacted, they are recorded on the Balance Sheet.

## 2.9 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Moved by Mrs Rehette Stoltz, seconded by Mr Warren Williams.

### SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision on agenda items:

- 3.1 Approval of closed minutes and matters arising
- 3.2 Strategy and Decision Making
- 3.3 Risk management
- 3.4 Operational Updates

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1	Approval of closed minutes and matters arising	Sections 7(2)(a)(b(ii))(c)(f)(g)(h)(i)(j)	48(1)(a)
Item 3.2	Strategy and decision making	Sections 7(2)(b(ii))(c)(f)(i)(j)	48(1)(a)
Item 3.3	Risk management	Sections 7(2)(a)(f)	48(1)(a)
Item 3.4	Operational updates	Sections 7(2)(b(ii))(c)(f)(h)(i)(j)	48(1)(a)
Item 3.5	Appendices	Sections 7(2)(b(ii))(f)	48(1)(a)



This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

---

Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons

---

Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

---

Section 7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
  - ii. Would be likely otherwise to damage the public interest.
- 

Section 7(2)(f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or
  - ii. The protection of such members, officers, employees and persons from improper pressure or harassment.
- 

Section 7(2)(g) Maintain legal professional privilege.

---

Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

---

Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

---

Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.

---

That the following people be permitted to remain at this meeting after the public has been excluded:

- i. Chief Executive Officer, Chief Financial Officer, General Manager Hāpori, General Manager Economic Development, Board Secretary and Cultural Advisors for items 3.1 – 3.4

because of their knowledge, which will be of assistance in relation the matters being discussed because of their role and work performed.

The public excluded minutes follow and are not publicly available. There being no further business the public meeting closed at 10:15am.

These minutes were confirmed by trustees on 10 September 2024.



CHAIR  
DAVID BATTIN