

On 7 June 2022

The meeting was held via Zoom and in person at Shed3 50 Esplanade Gisborne

PRESENT:

John Clarke (Chair), Wi Pere Mita, Kristen Kohere-Soutar, Dr Jill Chrisp and Lyall Evans and Via Zoom Dr Warren Williams and Shannon Dowsing

IN ATTENDANCE:

Trust Tairāwhiti executive team members: Chief Executive Officer - Gavin Murphy, Chief Financial Officer - Phil McLeod, GM Hapori – Audine Grace-Kutia , M Wellbeing and Impact - Erina Hurihanganui. Via zoom GM Economic Development – Richard Searle GM Shared Service – Kim Allan,

Representatives of the Crime Prevention Camera Trust.

2.1 Karakia

The meeting opened with a karakia.

2.2 Apologies

Marketing and Communications Manager - Matt Cairns

Nil

Unanimous Approval

2.3 Declaration of Trustee's interests

Nil.

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

2.4 Confirmation of Agenda and Late items

No late agenda items noted.

2.5 Approval of minutes and matters arising

The minutes of the meeting held 10 May 2022 were taken as read and approved subject to correcting a numbering issue in the public excluded resolution.

The minutes of the meeting held 17 May 2022 were taken as read and approved subject to a numbering issue and noting the CEO exclusion from the Chelsea Hospital agenda item.

Unanimous Approval

2.6 Strategy and decision making

Nil.

2.7 Beneficiaries' presentations and public forum

Representatives of the Crime Prevention Camera Trust, Pat Seymour, Sgt Rebecca Pepere Richard Harding and Victor Walker presented to trustees.

The Camera Trust was established in 2004 with upgrades to CCV equipment being done in 2011 with the coverage primarily in the city and suburbs.

The equipment now requires further upgrading and the Trust intends to do substantial upgrades to the police station equipment and place equipment in Ruatoria which will incorporate Tokomaru Bay and Uawa monitoring.

The cameras are a tool for the Police and are utilised most hours of the day to identify disorder within the city. They record all the time with the footage accessed as required and this has led to prosecutions. Monitoring is also done on Friday and Saturday nights by a large volunteer pool, although COVID has impacted on this.

The operating costs are funded by the Gisborne District Council and the Police.

The Camera Trust is making an application to seek an underwrite for the 10-year upgrade project which is significant. They are also making an application to the Proceeds of Crime fund.

Discussion occurred on the level of investment and how this interacts with other initiatives and strategies to address the cause rather than the crime.

The Camera Trust representatives left the meeting at 9.42am after their presentation.

2.8 Board Updates

2.8.a Board meeting schedule and calendar 2022

Trustees noted the paper.

The CEO discussed the change in AGM date and holding Trust meetings out of the office.

Matai will come and present to Trustees and can now be removed from other meetings/key dates.

2.8.b CEO monthly operational report

The CEO report was taken as read and trustees noted the paper and:

- Discussed the quarterly economic report and noted the unemployment rate.
- The CEO confirmed the climate change leadership requirements are being measured and expect the 2022 financial year data to be available within the next month. This will be reported back to trustees at their July meeting alongside the revised Climate Leaders Coalition charter. Further work is required as part of the strategy review to understand the Trust strategy and role in measuring the value chain and view of offsetting versus reducing emissions.

Action item

- Further work is required on the housing workstream to understand what is planned and what role the Trust plays. This is to be brought back to Trustees.

Action item

- The digital strategy is progressing through digital workshops with five themes being developed to take forward. These will be developed into further focused sessions.
- The regional tourism, digital capability will be developed in conjunction with the overall digital strategy.

2.9 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Lyall Evans moved, Jill Chrisp Seconded.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

- 3.1. Approval of Closed Minutes and Matters Arising
- 3.2 Action items
- 3.3 Health & Safety Update
- 3.4.a Trust Tairāwhiti Board Review Report and Presentation
- 3.4.b Ask Your Teams (AYT)summary
- 3.5.a Briefing Paper: Communications Plan re Project Kitty me Ginger Tom
- 3.5.b Discussion Paper: Ngati Oneone Wananga
- 3.5.c Decision Request: EGL Directors retirement and reappointment
- 3.5.d Decision Request: Review of capital and income allocation
- 3.5.e Decision Request: Funding Applications up to \$10k applications Ratification
- 3.5.f Decision Request: Future Generations Community Facilities
- 3.5.g Decision Request: Funding application over \$10k
- 3.6.a CEO's Closed Report
- 3.6.b Briefing Paper: Commerce Place
- 3.6.c Trip to Kawerau and Rotorua – final update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1	Approval of Minutes of 5 April 2022	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.2	Action Items for trustees	Sections 7(2)(a)(c)(f)(h)	48(1)(a)
Item 3.3	Health & Safety Update	Sections 7(2)(b)(f)(h)	48(1)(a)
Item 3.4.a.	Trust Tairāwhiti Board Review Report and Presentation	Sections 7(2)(b)(c)(f)(g)(h)	48(1)(a)
Item 3.4.b	Ask Your Teams (AYT)summary	Sections 7(2)(a)(c)(f)(g)(j)	48(1)(a)
Item 3.5.a	Briefing Paper: Communications Plan re Project Kitty me Ginger Tom	Sections 7(2)(f)(h)(i)	48(1)(a)
Item 3.5.b	Discussion Paper: Ngati Oneone Wananga	Sections 7(2)(f)(h)(i)	48(1)(a)
Item 3.5.c	Decision Request: EGL Directors retirement and reappointment	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.5 d	Decision Request: Review of capital and income allocation	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.5 e	Decision Request: Funding Applications up to \$10k applications ratification	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)

Item 3.5.f	Decision Request: Future Generations Community Facilities	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.5.g	Decision Request: Funding application over \$10k	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.6.a	Briefing Paper: Commerce Place	Sections 7(2)(a)(b)(c)(f)(h)(i)(j)	48(1)(a)
Item 3.6.b.	Trip to Kawerau and Rotorua – final update	Sections 7(2)(f)	48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
- ii. Would be likely otherwise to damage the public interest.

Section 7(2)(f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or
- ii. The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2)(g) maintain legal professional privilege.

Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- i. That Gavin Murphy (Trust CEO), and the Trust leadership team (CFO, GMH, GMED, GMCM, GMW, GMS EA) and the senior advisor to communications be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.6 because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- ii. That Henri Eliot from Board Dynamics be permitted to remain at this meeting, after the public has been excluded relating to Item 3.4.a, because of his knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.

Secretarial note: There being no further open business public were excluded at 10.15 am and were re-admitted at 3.30pm. The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 3.30pm. These minutes were confirmed by Trustees on 5 July 2022.

CHAIR
WILLIAM JOHN CLARKE