

# Meeting Logistics

**Tuesday 10 May 2022**

Venue Online / Trust Tairawhiti – Shed 3, 50 Esplanade, Inner Kaiti Gisborne 4010

Time 8:30 – 4.30pm

## Attendees

### Board

John Clarke - Chair

Dr Jill Chrisp – Trustee

Lyll Evans – Trustee

Shannon Dowsing - Trustee

Kristen Kohere-Soutar – Trustee

Wi Pere Mita - Trustee

Dr Warren Williams - Trustee

### Leadership team

Gavin Murphy - Chief Executive Officer (CEO)

Phil McLeod - Chief Financial Officer (CFO)

Audine Grace-Kutia – GM, Hāpori (GMH)

Matt Cairns – GM Tourism, Communications and Marketing (GMTCM)

Erina Hurihanganui – GM, Wellbeing and Impact (GMW)

Kim Allan – GM, Shared Services (GMS)

Richard Searle – GM Economic Development (GMED)

### Apologies

### In attendance for specific items

## Schedule:

08:30 a.m.	Trustee meeting
09:00 a.m.	Public Meeting
09.30 a.m.	Closed Meeting
10.00 a.m.	Coffee break (10 minutes)
12:00 p.m.	Lunch
12.30 p.m.	Meeting resumes
1:30 p.m.	Meeting ends.

Agenda Items	Lead	Comment
<b>1 Introduction</b>	Chair	
1.1 Agenda	Chair	Attached
<b>2 Open Meeting – Public Included</b>		
2.1 Karakia	All	Attached
2.2 Apologies	Chair	
2.3 Declaration of Trustees’ Interests	Chair	Attached
2.4 Confirmation of Agenda and Late Items	Chair	
2.5 Approval of Open Minutes and Matters Arising		
2.5.a. Approval of Open Minutes 5 April 2022	Chair	Attached
2.5.b. Matters Arising	Chair	
2.6 Strategy and decision making	Nil	
2.7 Beneficiary presentations & public forum	Nil	
2.8 Board updates		
2.8.a. Board Calendar 2022	GMSS	Attached
2.8.b. CEO’s Open Report	CEO	Attached
2.9 Action Items - Nil	CEO	
2.10 Public Excluded Business resolution	Chair	Attached
<b>3 Closed meeting – public excluded</b>		
3.1 Approval of Closed Minutes and Matters Arising		
3.1.a. Approval of closed minutes 5 April 2022	Chair	Attached
3.1.b. Matters Arising	Chair	
3.2 Action items	CEO	Attached
3.2.a. Action Items		
3.3 Health & Safety Update	GMSS	Attached
3.4 Presentations/External Meeting		Attached
3.4.a. Eastland Group Limited Chair and CEO	CEO	Nil
3.5 Strategy & Decision making		
3.5.a. Project Kitty and Ginger Tom update and recording	CFO	Attached
3.5.b. Eastland Group Ltd – Director retirement/reappointment	CFO	Attached
3.5.c. Spectrum Group Limited – capital restructure	GMED	Attached
3.5.d. WGL Boiler – Polytechnik administration	GMED	Attached
3.5.e. Enabling others through grant funding - Chelsea	GMH	Attached
3.5.f. Board Calendar, content and processes	GMS	Attached
3.6 Operational updates		
3.6.a. CEO’s Closed Report	CEO	Attached

Agenda Items	Lead	Comment
3.7 Appendices		
3.7.a. .		
3.8 Re-admittance of the public		
3.8.a. Readmittance of the public	Chair	
3.8.b. Closing karakia and meeting	Trustee	