

ON MONDAY, 22 FEBURARY 2021

PRESENT:

Paul Reynolds (Chairman), Ailsa Cuthbert, Jill Chrisp, Lyall Evans, Kristen Kohere-Soutar, John Clarke and Shannon Dowsing.

IN ATTENDANCE:

Trust Tairāwhiti executive team members: Chief Executive Officer - Gavin Murphy, Chief Financial Officer - Phil McLeod, GM Community – Audine Grace-Kutia, Marketing and Communications Manager - Matt Cairns, GM Business – Richard Searle, and Executive Assistant - Suzanne Green.

2.1 Karakia

All meeting attendees participated in a karakia to open the meeting.

2.2 Apologies

Nil. John Clarke raised his apology in advance for the meeting on Monday, 3 May 2021.

2.3 Declaration of trustee's interests:

Ailsa Cuthbert declared her new appointment to the Gisborne Intermediate School Board.

There was disagreement with the decision that was made into determining the conflicts of interest for the Rangī Paper, which will now be circulated to the appropriate Trustees via email for decision.

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

2.4 Confirm agenda & notification of late items

Nil.

2.5 Approval of minutes and matters arising

The minutes of the meeting held 7 December 2020 were taken as read and approved.

Unanimous Approval

Matters arising

Trust Tairāwhiti to coordinate initial Health & Safety Committee meeting for Inner Harbour businesses prior to next meeting.

Matter Arising

2.6 Strategy and decision making

2.7 Beneficiaries presentations and public forum

None present.

2.8 Board Updates

2.8.a Board meeting schedule and calendar 2020/21

Trustees noted the report.

2.8.b CEO monthly operational report

Health & Safety

In relation to the Sawmill Audit, an assessment of current processes and a way forward is currently being agreed for Trust Tairāwhiti and Kiwi Lumber in regards to maintaining Audit and Health & Safety standards.

The CEO presented the dashboard, Trustees noted the report as received. Rewording was required in relation to text discussing Health & Safety and mental wellbeing for staff.

Matter Arising

2.9 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Moved by Jill Chrisp seconded Ailsa Cuthbert.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

- Item 3.1 - Approval of Minutes of 7 December 2020
- Item 3.2 - Action Items
- Item 3.3 - Presentations
- Item 3.4.a - FY022 Budget Approval
- Item 3.4.b - Final Draft of Statement of Intent
- Item 3.4.c - Wellbeing Investments over \$10k
- Item 3.4.d - Fenglin Briefing Paper
- Item 3.4.e - Rangai Technology
- Item 3.5.a - CEO Monthly Report (Closed)
- Item 3.6 - Appendices

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1.a	Approval of Minutes of 7 December 2020	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.2	Action Items	Sections 7(2) (c) (f) (h)	48(1) (a)
Item 3.3	Presentations	Sections 7(2) (a) (b) (c) (f) (j)	48(1) (a)
Item 3.4.a	FY022 Budget Approval	Sections 7(2) (a) (b) (f) (h)	48(1) (a)
Item 3.4.b	Final draft of Statement of Intent	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.c	Wellbeing Investments over \$10k	Sections 7(2) (b) (c) (f) (j)	48(1) (a)
Item 3.4.d	Fenglin Briefing Paper	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.e	Rangai Technology	Sections 7(2) (f) (h)	48(1) (a)
Item 3.5.a	CEO Monthly Report (Closed)	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.6	Appendices	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2) (a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2) (b) (ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2) (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or

Would be likely otherwise to damage the public interest.

Section 7(2) (f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or

The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2) (g) maintain legal professional privilege.

Section 7(2) (h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2) (i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2) (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- i. That Gavin Murphy (Trust CEO), and the Trust leadership team (CFO, GMC, GMB, GMT, MCM, CEA, EA) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.6 because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- ii. That Eastland Group Directors, CEO and CFO be permitted to remain at this meeting, after the public has been excluded relating to Items 3.3 because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.

Secretarial note: There being no further open business public were excluded at 10:00 a.m. and were re-admitted at 10:30 a.m.

The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 10:30am. These minutes were confirmed by Trustees on 6 April 2021.



CHAIRMAN
DR P REYNOLDS