

ON MONDAY, 3 MAY 2021

PRESENT:

Paul Reynolds (Chairman), Ailsa Cuthbert, Lyall Evans, Kristen Kohere-Soutar, Jill Chrisp and Shannon Dowsing.

IN ATTENDANCE:

Trust Tairāwhiti executive team members: Chief Executive Officer - Gavin Murphy, Chief Financial Officer - Phil McLeod, Marketing and Communications Manager - Matt Cairns, GM Business – Richard Searle, GM Tourism – Adam Hughes, GM Communities – Audine Grace-Kutia, Erina Hurihanganui – Lead, He Rangitapu He Tohu Ora and Executive Assistant - Suzanne Green.

2.1 Karakia

All meeting attendees participated in a karakia to open the meeting.

2.2 Apologies

Apologies from John Clarke.

2.3 Declaration of trustee's interests:

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

The Chair noted at the last meeting he is no longer Chair of Sir Peter Blake Trust.

Kristen Kohere-Soutar noted she no longer has the following interests: Tourism Partners Ltd Investment, Ngati Porou Holdings Ltd, Ngati Porou Berries Ltd, Casa Bianca Holdings Ltd.

2.4 Confirm agenda & notification of late items

Nil.

2.5 Approval of minutes and matters arising

The minutes of the meeting held 6 April 2021 were taken as read and approved.

Unanimous Approval

2.6 Strategy and decision making

Nil.

2.7 Beneficiaries' presentations and public forum

Nil present.

2.8 Board Updates

2.8.a Board meeting schedule and calendar 2021

Trustees noted the paper and also the new AGM date.

2.8.b CEO monthly operational report

Trustees took the report as read.

CEO spoke to the report providing Health & Safety, Financial and Operational updates to Trustees.

Key discussions included:

- More focus required on bringing the appropriate content to the open section and consideration of retrospective public excluded decisions/discussions that could be recorded in the open minutes.
- The Statement of Corporate Intent was received from Eastland Group over the weekend, CEO and CFO will review and provide feedback to the Company if required.
- Following the Triennial Review, a draft Owner's Manual has been progressed via Eastland Group. Next step is for Trust Tairāwhiti to a comprehensive review and shift into an updated format as well as incorporate our new Strategic Plan within it. Management expect to be able to present a final draft to Trustees at the June meeting which will include major transaction approval and measures per the KPMG review.

Matter Arising

Trustees offered management their support with the Tairāwhiti Inc. initiative, and also highlighted that Community Facilities should have a Tairāwhiti Inc driven outcome.

As the CEO Report is activity focussed, Trustees would like to see how this is translated into impact and outcomes for the community, to highlight key takeaways from each activity.

Matter Arising

2.9 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Moved by Ailsa Cuthbert, seconded Kristen Kohere-Soutar.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

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THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

- Item 3.1 - Approval of Minutes of 6 April 2021
- Item 3.2 - Action Items
- Item 3.3 - Presentations
- Item 3.4.a - Organisation Review
- Item 3.4.b - Project Kitty Debrief
- Item 3.4.c - Enabling others through grant funding
- Item 3.4.d - Eastland Group Director Retirements
- Item 3.4.e - GDC Relationship Paper and Discussion
- Item 3.4.f - Strategic Plan Update
- Item 3.4.g - AGM reporting
- Item 3.5.a - CEO Monthly Report (Closed)
- Item 3.6 - Appendices

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1.a	Approval of Minutes of 6 April	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.2	Action Items	Sections 7(2) (c) (f) (h)	48(1) (a)
Item 3.3	Presentations	Sections 7(2) (a) (b) (c) (f) (j)	48(1) (a)
Item 3.4.a	Organisation Review	Sections 7(2) (a) (b) (g)	48(1) (a)
Item 3.4.b	Project Kitty Debrief	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.c	Enabling others through grant funding	Sections 7(2) (b) (c) (f) (j)	48(1) (a)
Item 3.4.d	Eastland Group Director Retirements	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.e	GDC Relationship Paper and Discussion	Sections 7(2) (a) (f)	48(1) (a)
Item 3.4.f	Strategic Plan Update	Sections 7(2) (f)	48(1) (a)
Item 3.4.g	AGM Reporting	Sections 7(2) (a) (f)	48(1) (a)
Item 3.5.a	CEO Monthly Report	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.6	Appendices	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2) (a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2) (b) (ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2) (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or

Would be likely otherwise to damage the public interest.

Section 7(2) (f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or

The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2) (g) maintain legal professional privilege.

Section 7(2) (h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2) (i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2) (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- i. That Gavin Murphy (Trust CEO), and the Trust leadership team (CFO, GMC, GMB, GMT, MCM, CEA, EA) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.6 because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.

Secretarial note: There being no further open business public were excluded at 9:40 a.m. and were re-admitted at 1:00 p.m.

The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 1:37 p.m. These minutes were confirmed by Trustees on 8 June 2021.

A handwritten signature in black ink, appearing to read 'PDR', followed by a long horizontal flourish that ends in a small hook.

CHAIR
DR P REYNOLDS