

ON MONDAY, 5 JULY 2021

PRESENT:

John Clarke (Chairman), Lyall Evans, Kristen Kohere-Soutar, Dr. Jill Chrisp, Shannon Dowsing, Dr. Warren Williams and Wi Pere Mita.

IN ATTENDANCE:

Trust Tairāwhiti executive team members: Chief Executive Officer - Gavin Murphy, Chief Financial Officer - Phil McLeod, Marketing and Communications Manager - Matt Cairns, GM Economic Development – Richard Searle, GM Hapori – Audine Grace-Kutia, GM Wellbeing and Impact - Erina Hurihanganui and Executive Assistant - Suzanne Green.

2.1 Karakia

Before the meeting began, a mihi whakatau was held to welcome our two new Trustees, Dr Warren Williams and Wi Pere Mita, to Trust Tairāwhiti. Sir Derek Lardelli was present to support with formal mihi whakatau proceedings including karakia.

2.2 Chair Appointment

Shannon Dowsing facilitated the chair appointment process as the Mayor’s delegate attendee. All Trustees in favour of John Clarke being appointed as the Chair until the next appointment process.

Jill Chrisp moved, Lyall Evans seconded.

Unanimous Approval

2.3 Apologies

Nil.

2.4 Declaration of trustee’s interests:

Responsibility lies with Trustees to contact the Secretary to update their interest register if required.

2.5 Confirm agenda & notification of late items

Nil.

2.6 Approval of minutes and matters arising

There was discussion around revisiting the minutes to see what can be shifted into the open section by both management and Trustees, and also the opportunity to live stream future meetings to make public access easier.

Matter Arising

The minutes of the meeting held 8 June 2021 were taken as read and approved.

Unanimous Approval

2.7 Strategy and decision making

Nil.

2.8 Beneficiaries' presentations and public forum

Nil present.

2.9 Board Updates

2.9.a Board meeting schedule and calendar 2021

Trustees noted the paper and asked management to present a draft board meeting schedule for 2022 at the next meeting.

Matter Arising

2.9.b CEO monthly operational report

Trustees took the report as read and the CEO and senior management spoke to the report, noting Health & Safety, Financial and Operational updates to Trustees.

Trustees asked for the ability to access supporting information for the board pack via Sharepoint.

Matter Arising

Economic Development

Housing

There was discussion around the Trust's strategy regarding the housing situation in Tairāwhiti and its importance. The Trust's position is mainly focussed on the supply side of the current issue and are working with builders and wood processors to facilitate connections between organisations and developers. It was agreed our strategic direction on the issue needs to guide us but also needs to be nimble in the current environment. Trustees want our journey documented and management to provide progress reports to ensure the focus remains relevant and on track. Management to bring a clearer understanding of the housing strategy to the next meeting. This approach needs to be applied to all of our strategic initiatives.

Matter Arising

Trustees noted that the Trust is not the lead agency in this initiative, and would like to invite Manaaki Tairāwhiti to a future board meeting to discuss the overarching strategy for the housing issue that the Trust feeds into.

Matter Arising

Regional governance

Trustees asked management to provide a regional governance overview of the major bodies we have relationships with and their purpose.

Matter Arising

Events

Feedback from the Game of Life was positive and this initiative and staff responsible were acknowledged. Feedback has indicated that we need to engage with even younger students to start the process a bit earlier.

The Westpac Business awards event went well with a good number of applicants. This was a particularly special week for Trust Tairāwhiti having also held the WET Launch and hosting Minister Nash during his time in Tairāwhiti. During the minister's visit, he formally opened the WGL Factory and left much more informed as to how regional economic development is progressing in Tairāwhiti.

The GMWI provided a brief update on what the team are working on, which included:

1. Data Governance and Management
2. Tairāwhiti regional Wellbeing Survey – the first draft of the survey is almost ready to share. We are heading into national testing of the survey by Kotata Insights. Regional testing is about to begin which will be jointly run by Trust Tairāwhiti and Rongowhakaata. Once complete with Rongowhakaata the next step will be to approach Toitu and see if other iwi would like to join the kaupapa.
3. Building Community Capability – We are currently focussing on our recipients of the survey and smaller community groups that don't have resources We are trying to make it as easy and accessible as possible to for all community groups.

2.10 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Jill Chrisp moved, Kristen Kohere-Soutar Seconded.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision:

- Item 3.1 - Approval of Minutes of 8 June 2021
- Item 3.2 - Action Items
- Item 3.3 - Presentations – Eastland Group
- Item 3.4.a - Trust Funding Pipeline and Overview
- Item 3.4.b - Enabling others through grant funding
- Item 3.4.c - Future Generations, Community Facilities Roadmap
- Item 3.4.d - 2021 Audit & Financial Statement Process
- Item 3.4.e - Annual Report / AGM Update
- Item 3.5.a - CEO Monthly Report (Closed)
- Item 3.6 - Appendices

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.1.a	Approval of Minutes of 8 June 2021	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.2	Action Items	Sections 7(2) (c) (f) (h)	48(1) (a)
Item 3.3	Presentations – Eastland Group	Sections 7(2) (a) (b) (c) (f) (h) (j)	48(1) (a)
Item 3.4.a	Trust Funding Pipeline and Overview	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.b	Enabling others through grant funding	Sections 7(2) (b) (c) (f) (j)	48(1) (a)
Item 3.4.c	Future Generations, Community Facilities Roadmap	Sections 7(2) (c) (f) (h)	48(1) (a)
Item 3.4.d	2021 Audit & Financial Statement Process	Sections 7(2) (f) (h)	48(1) (a)
Item 3.4.e	Annual Report / AGM Update	Sections 7(2) (f) (g)	48(1) (a)
Item 3.5.a	CEO Monthly Report	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.6	Appendices	Sections 7(2) (a) (b) (c) (f) (h) (i) (j)	48(1) (a)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2) (a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2) (b) (ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2) (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or

Would be likely otherwise to damage the public interest.

Section 7(2) (f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or

The protection of such members, officers, employees and persons from improper pressure or harassment.

Section 7(2) (g) maintain legal professional privilege.

Section 7(2) (h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2) (i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2) (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

- i. That Gavin Murphy (Trust CEO), and the Trust leadership team (CFO, GMH, GMED, GMCM, GMWB, EA) be permitted to remain at this meeting, after the public has been excluded relating to Items 3.1 – 3.6 because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.
- ii. That Matanuku Mahuika (Chairman) and Matt Todd (CEO) of Eastland Group be permitted to remain at this meeting, after the public has been excluded relating to Item 3.3.a because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.

- iii. That Kent Dustan (Habilis) and Tyler Kirk (Sport Gisborne) be permitted to remain at this meeting, after the public has been excluded relating to Item 3.4.c because of their knowledge of Trust business. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their roles and work performed.

Secretarial note: There being no further open business public were excluded at 10:45 a.m. and were re-admitted at 4:45 p.m.

The public excluded minutes follow and are not publicly available. There being no further business the meeting closed at 4:45 p.m. These minutes were confirmed by Trustees on 6 September 2021.



CHAIR
WILLIAM JOHN CLARKE