

Meeting Logistics

Monday, 4 October 2021

Venue Online / Trust Tairawhiti – Shed 3, 50 Esplanade, Inner Kaiti Gisborne 4010

Time 9:30 – 2:00pm

Attendees

Board	Leadership team
John Clarke - Chair	Gavin Murphy - Chief Executive Officer (CEO)
Dr Jill Chrisp – Trustee	Phil McLeod - Chief Financial Officer (CFO)
Lyall Evans – Trustee	Audine Grace-Kutia – GM, Hāpori (GMH)
Shannon Dowsing - Trustee	Matt Cairns – GM Communications (GMC)
Kristen Kohere-Soutar – Trustee	Erina Hurihanganui – GM, Wellbeing and Impact (GMW)
Wi Pere Mita - Trustee	Kim Allan – GM, Shared Services (GMS)
Dr. Warren Williams - Trustee	

Apologies	In attendance for specific items
Richard Searle – GM Economic Development (GMED)	Mayor Rehette Stoltz and Nedine Thatcher-Swann (GDC)
	Adam Lynch, Craig’s

Schedule:

09:00 a.m.	Trustee Time
09:30 a.m.	Trust Tairāwhiti meeting
11:00 a.m.	Craig’s
11:30 a.m.	Gisborne District Council
12:00 p.m.	Break
12:30 p.m.	Meeting continues
2:00 p.m.	Meeting finishes

Agenda Items	Lead	Comment
1 Introduction	Chair	
1.1 Agenda	Chair	Attached
2 Open Meeting – Public Included		
2.1 Karakia	All	Attached
2.2 Apologies	Chair	
2.3 Declaration of Trustees' Interests	Chair	Attached
2.4 Confirmation of Agenda and Late Items	Chair	
2.5 Approval of Open Minutes and Matters Arising		
2.5.a. Approval of open minutes 6 September 2021	Chair	Attached
2.5.b. Matters Arising	Chair	
2.6 Strategy and decision making		
2.7 Beneficiary presentations & public forum		
2.8 Board updates		
2.8.a. Board Calendar 2021	CEO	Attached
2.8.b. CEO's monthly Report	CEO	Attached
2.9 Public Excluded Business resolution	Chair	Attached
3 Closed meeting – public excluded		
3.1 Approval of Closed Minutes and Matters Arising		
3.1.a. Approval of closed minutes 6 September 2021	Chair	Attached
3.1.b. Matters Arising	Chair	
3.2 Action items	CEO	Attached
3.3 Presentations		
3.3.a. Investment Portfolio Discussion [11:00 a.m.]	Craig's	Discussion on the day
3.3.b. Gisborne District Council Update [11:30 a.m.]	Mayor and GDC CEO	Verbal
3.4 Strategy and decision making		
3.4.a. Funding position summary	CFO	Attached
3.4.b. Enabling others through grant funding	GMH	Attached
3.4.c. SOI – Content discussion	GMS	Attached
3.4.d. EGL Letter of Expectation	CEO	Attached
3.4.e. HTO Workshop – End to End Process	GMW	Presentation on the day
3.4.f. 2022 Board Calendar	GMS	Attached
3.5 Operational updates		
3.5.a. People & Culture Update (incl. Charter)	P&C Chair	Attached
3.5.b. CEO's Monthly Report	CEO	Attached
3.6 Appendices		

Agenda Items	Lead	Comment
3.7 Readmittance of the public		
3.7.a. Readmittance of the public	Chair	Attached
3.7.b. Closing karakia and meeting		Attached