

Meeting Logistics

Monday, 6 December 2021

Venue Online / Trust Tairawhiti – Shed 3, 50 Esplanade, Inner Kaiti Gisborne 4010

Time 8:30 – 4.30pm

Attendees

Board	Leadership team
John Clarke - Chair	Gavin Murphy - Chief Executive Officer (CEO)
Dr Jill Chrisp – Trustee	Phil McLeod - Chief Financial Officer (CFO)
Lyllall Evans – Trustee	Audine Grace-Kutia – GM, Hāpori (GMH)
Shannon Dowsing - Trustee	Matt Cairns – GM Communications (GMC)
Kristen Kohere-Soutar – Trustee	Erina Hurihanganui – GM, Wellbeing and Impact (GMW)
Wi Pere Mita - Trustee	Kim Allan – GM, Shared Services (GMS)
Dr. Warren Williams - Trustee	Richard Searle – GM Economic Development (GMED)

Apologies

In attendance for specific items

Matanuku Mahuika & Matt Todd- Chair & CE Eastland Group Limited
 Judy Campbell - Manaaki Tairawhiti
 Greg Anderson - Northington

Schedule:

08:30 a.m.	Trust Tairāwhiti meeting
10.00 a.m.	Morning tea (15 minutes)
12.00 p.m.	Eastland Group Ltd Chair and CE
12:30 p.m.	Lunch
1.00 p.m.	Meeting resumes
2:30 p.m.	Coffee break (15 minutes)
4:30 p.m.	Meeting ends.

Agenda Items	Lead	Comment
1 Introduction	Chair	
1.1 Agenda	Chair	Attached
2 Open Meeting – Public Included		
2.1 Karakia	All	Attached
2.2 Apologies	Chair	
2.3 Declaration of Trustees' Interests	Chair	Attached
2.4 Confirmation of Agenda and Late Items	Chair	
2.5 Approval of Open Minutes and Matters Arising		
2.5.a. Approval of Open Minutes 1 November 2021	Chair	Attached
2.5.b. Matters Arising	Chair	
2.6 Strategy and decision making		
2.7 Beneficiary presentations & public forum		Attached
2.8 Board updates		
2.8.a. Board Calendar 2021	GMSS	Attached
2.8.b. CEO's monthly Report	CEO	Attached
2.9 Public Excluded Business resolution	Chair	Attached
3 Closed meeting – public excluded		
3.1 Trustee Chair Election		Attached
3.2 Approval of Closed Minutes and Matters Arising		
3.2.a. Approval of closed minutes 1 November 2021	Chair	Attached
3.2.b. Matters Arising	Chair	
3.3 Action items	CEO	Attached
3.4 Health & Safety Update	GMSS	Attached
3.5 Presentations		
3.5.a. Housing strategy update	GMED/Manaaki Tairāwhiti	Attached/On Day
3.6 Strategy & Decision making		
3.6.a. Quarterly Investment Update	CFO	Attached
3.6.b. Investment Strategy	CEO/CFO	Attached/On Day
3.6.c. Project Kitty Update (Including EGL)	CEO	Attached
3.6.d. Enabling others through grant funding	GMH	Attached
3.6.e. Future Generations - Communities Facilities – Tairāwhiti Adventure Trust Approval	GMH	Attached
3.6.f. Statement of Intent (SOI)	GMSS	Attached, draft SOI document emailed out separately
3.7 Operational updates		
3.7.a. CEO's Closed Report	CEO	Attached

Agenda Items	Lead	Comment
3.7.b. Regional Event Strategy	GMED	Video link emailed out separately.
3.7.c. Wellbeing Survey	GMWI	Video link emailed out separately.
3.8 Appendices		
3.8.a. EGL quarterly shareholder report		Attached
3.8.b. Craigs Investment Partners quarterly report		Attached
3.8.c. Investment strategy support documents		Attached
3.8.d. Letter To EGL – Feedback Quarterly Report		Attached
3.8.e. Gisborne Housing stock take		Attached
3.8.f. Impact on a page - Housing		Attached
3.8.g. People & Capability Charter		Attached
3.9 Readmittance of the public		
3.9.a. Readmittance of the public	Chair	
3.9.b. Closing karakia and meeting		Attached