

# Meeting Logistics

**Monday, 1 November 2021**

Venue                                Online / Trust Tairawhiti – Shed 3, 50 Esplanade, Inner Kaiti Gisborne 4010

Time                                    9:00 – 1:00pm

## Attendees

Board	Leadership team
John Clarke - Chair	Gavin Murphy - Chief Executive Officer (CEO)
Dr Jill Chrisp – Trustee	Phil McLeod - Chief Financial Officer (CFO)
Lyllall Evans – Trustee	Audine Grace-Kutia – GM, Hāpori (GMH)
Shannon Dowsing - Trustee	Matt Cairns – GM Communications (GMC)
Kristen Kohere-Soutar – Trustee	Erina Hurihanganui – GM, Wellbeing and Impact (GMW)
Wi Pere Mita - Trustee	Kim Allan – GM, Shared Services (GMS)
Dr. Warren Williams - Trustee	Richard Searle – GM Economic Development (GMED)

## Apologies

## In attendance for specific items

Cultural Advisors – Ta Derek and Lady Rose Lardelli

## Schedule:

08:30 a.m.	Trustee Time
09:00 a.m.	Trust Tairāwhiti meeting
12:30 p.m.	Close meeting
	Break
1:00 p.m.	Trustee Workshop

Agenda Items	Lead	Comment
<b>1 Introduction</b>	Chair	
1.1 Agenda	Chair	Attached
<b>2 Open Meeting – Public Included</b>		
2.1 Karakia	All	Attached
2.2 Apologies	Chair	
2.3 Declaration of Trustees' Interests	Chair	Attached
2.4 Confirmation of Agenda and Late Items	Chair	
2.5 Approval of Open Minutes and Matters Arising		
2.5.a. Approval of open minutes 4 October 2021	Chair	Attached
2.5.b. Matters Arising	Chair	
2.6 Strategy and decision making		
2.7 Beneficiary presentations & public forum		
2.8 Board updates		
2.8.a. Board Calendar 2021	CEO	Attached
2.8.b. CEO's monthly Report	CEO	Attached
2.9 Public Excluded Business resolution	Chair	Attached
<b>3 Closed meeting – public excluded</b>		
3.1 Approval of Closed Minutes and Matters Arising		
3.1.a. Approval of closed minutes 4 October 2021	Chair	Attached
3.1.b. Matters Arising	Chair	
3.2 Action items	CEO	Attached
3.3 Presentations		
3.4 Strategy and decision making	CEO	On the day
3.4.a. CEO's Monthly Report	CEO	Attached
3.4.b. Enabling others through grant funding	GMH	Attached
3.4.c. SOI – First Draft	GMS	Attached
3.4.d. WGL G1.2 Infrastructure Investment	GMED	Attached
3.5 Operational updates		
3.6 Appendices		
3.6.a. Funding position summary	CFO	Attached
3.6.b. 2022 Board Calendar	GMS	Attached
3.6.c. EGL Letter of Expectation	CEO	Attached
3.6.d. GDC Correspondence	CEO	Attached
3.6.e. Eastland Group Quarterly Shareholder Report	CEO	Attached
3.7 Readmittance of the public		
3.7.a. Readmittance of the public	Chair	Attached
3.7.b. Closing karakia and meeting		Attached